

Date & Time: 06/28/2004 7:30 PM – 9:00 PM
Location: 2441 McCormick Rd., Rockville MD 20850
Attendees: Jerry Greenberg, Brian Rogers, William Armbruster, Clayton Nickel,
Gayle Brooks, John Nickell
Absent: None

New Business

- New board:
 - President – Jerry Greenberg (email: jerrygreenberg@comcast.net)
 - Vice-President – William Armbruster (email: williamarmbruster@yahoo.com)
 - Treasurer – Brian Rogers (email: rogersbr@comcast.net)
 - Secretary – John Nickell (email: jnickell3@comcast.net)
 - Web master – Clayton Nickel (email: nickelca@nickelca.com)
 - Architectural liaison – Gayle Brooks (email: gkbrooks@comcast.net)
- Annual architectural walk-around planned for next week – July 7, 2005 @ 7:30pm starting @ President's town-home (#2441)
- Color pallet changes are slated for the Fall 2005 – more detailed planning will be needed
- August 18, 2005 color change working session set
- Dues increase of 5% (minimum) discussed
 - Possible need for larger increase to be analyzed by Treasurer
 - Increase of more than 5% will require 2/3 approval vote
- Sidewalk repairs for townhouses –deferred
- Management Company – deferred
- Block Party planned for Fall 2005 (Labor Day)
 - “Pot-Luck” style – BYO food/beverages
 - HOA would provide “moon-bounce” for children
 - Possible locations: tot-lot, traffic circle, or Glenora Park
- Community Garage/Yard Sale
 - Planned for Spring 2006 before annual meeting
 - Individuals would manage transport and manage the sale of their own items

Old Business

- Townhouse parking lot re-sealing approved (if final estimate does not exceed \$4,500.00)

- Jerry had two estimates done – O’Leary was more professional
- The contract will include: filling cracks, re-sealing the blacktop, re-stripping the parking spaces and no-parking areas
- Landscaping contract increased by 6% approved
 - President will request that new contract include upkeep on entry landscaped area (to be included with increase)
- Snow Plowing contact approved
 - \$150 per visit
 - Additional \$80 for salt treatment (if needed)
- Insurance fee \$600 approved

Action Items

Description	Owner	Due Date	Completion Date
Newsletter preparation and distribution	Clayton	TBD	
Contract for re-sealing townhouse parking area	Jerry	Mid-July	
Picnic planning/preparation	TBD	August 2005	
Garage Sale planning/preparation	TBD	February 2006	

Next Meeting(s)

Description	Date
Architectural community walk-around	July 7, 2005
Board meeting	August 18, 2005