

***FLINT LEDGE ESTATES
COMMUNITY ASSOCIATION, INC.***

P.O. BOX 1243
ROCKVILLE, MARYLAND 20850
(301) 424-4237

July 15, 1996

To: All Residents of Flint Ledge Estates Community Association

The annual general meeting was held at Wooton High School on May 16, 1996.

A quorum of 40 homeowners were represented (including proxies). Phil Sherman, President of the Association proceeded with the general address. Items discussed at the meeting included:

- Establishment of special committees to deal with concrete repairs and tree cutting and replanting in the town homes area
- Development of a plan to correct the land erosion problem near the tot lot

The financial report was distributed to all attendees. Gary Pearlman, Treasurer presented an overview of the report. Homeowners can obtain a copy of the report by contacting the Association.

Election of the Officers then proceeded. The new board was elected. The Board of Directors had their first meeting on July 1, 1996. At this meeting the board members agreed to serve under the following positions:

| Position | Representative |
|-----------------|------------------|
| President | Scott Baker |
| Vice President | Paul Jacobsen |
| Member at Large | Steve Pohoryples |
| Treasurer | Gary Pearlman |
| Secretary | Pam Oginz |

The board started to establish its goals and objectives for the year ahead. We appreciate any ideas that you may have. Please feel free to contact us with any questions or comments. All telephone inquiries should be directed to the Association telephone number.

Sincerely,

1996 Board of Directors

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Board Member Task Assignments

| Activities | Responsible Board Member |
|---|--------------------------|
| Architectural reviews - review requests and coordinate response | Steve Pohoryples |
| Financial activities Develop annual budget Prepare invoices and collect monies Follow up on past due accounts Write checks and balance check book Prepare financial statements File lien paperwork at court house | Gary Pearlman |
| Distribute resale packages | Steve Pohoryples |
| Update community handbook | |
| Review correspondence from City of Rockville - Community liaison | Steve Pohoryples |
| Deal with landscaping and snow removal subcontractor | Paul Jacobsen |
| Check answer machine and route messages to appropriate board member | Steve Pohoryples |
| Check PO Box for mail and route | Steve Pohoryples |
| Develop painting and upkeep guidelines | Scott Baker |
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| Position | Representative | Telephone Number |
|-----------------|------------------|-----------------------|
| President | Scott Baker | 251-9655 |
| Vice President | Paul Jacobsen | 424-2663 (W) 565-4216 |
| Member at Large | Steve Pohoryples | 762-3840 |
| Treasurer | Gary Pearlman | 294-2231 |
| Secretary | Pam Oginz | 279-2434 |